



# OAK GROVE HIGH SCHOOL MARCHING BAND & COLOR GUARD

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## **Parent/Student Handbook**

**Attention Parents/Guardians:**

**You must sign and return the last page of this handbook.**

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## Band Director's Message



Welcome to the new band season! This year is sure to be an exciting one with a great group of returning members and an outstanding group of highly motivated rookies.

As a staff, we look forward to the hard work and commitment of all our members.

With an outstanding group of seniors we should have some wonderful leadership throughout the season. Our design team is very organized and ahead of the game, which should give a wonderful opportunity for our members to have amazing performances this year.

Throughout the years we have set and achieved very high levels of excellence. For us, excellence is defined as setting goals and exceeding those goals. Our ability to do this has enabled the band program to create a very strong tradition. Tradition has its place in every program. Each year we try to strive to add to our own tradition, not just live by it. Each and every member should take pride in this organization. We are one of the most successful bands in the area, so be proud of who you are and what you are a part of!

Each member has two responsibilities to the program: commitment and concentration. If each of you, as members, are wholly committed to the program and concentrate at every rehearsal, we will achieve excellence in every way. It is also important for the parents to realize the commitment a student makes to the band. This commitment must have support from the parent for the student to enjoy their time in the program.

I look forward to our time together this year. Let's make this an outstanding year.

Musically Yours,

*Chris Moura*

Director of Bands

[banddirector@ogbb.org](mailto:banddirector@ogbb.org)

## Band Booster President's Message

Welcome to the program! You are now officially a member of the Oak Grove Band Boosters (OGBB)!

We have an exciting year ahead of us under the direction our fantastic band director, Chris Moura, and amazing staff, who will help students reach beyond the challenges and limits they believe are possible for themselves.

The staff is top-notch, but what makes this program shine brightly is the support the boosters provide for the students. *That is you, the family – the parents, guardians, grandparents, siblings, aunts and uncles; and without you, this would not be possible.*

Studies show that students who have families who are actively involved in their education are more successful in school, more likely to graduate, and are more likely to go to college. Every student is important and your presence let's them know that; the band boosters is a great place to get involved. *We need you, all of you*, to help keep this program running. There are many, many opportunities to help from tiny jobs behind the scenes all the way up to large jobs! Please look for information to come to you or contact your class representative or any of the Booster Board Members, including me! Visit [www.ogbb.org](http://www.ogbb.org)

This year and all years going forward, fundraising is going to be critical. The OGBB pays for many things including staff, props, trucks, repairs, and insurance and we are solely supported by our fundraisers. We need your support on all fundraisers. We have several large events throughout the year (Swing and Sway, Moura Rides for Music), small events (dine-out nights once a month), sales events (Mixed Bags, Sees Candy, DiBrito Apples, Christmas Wreaths, and more!) and Sharks and Shoreline and Santa Clara Fairgrounds Bingo! These fundraisers add money to your student's account and support the Band Boosters. Please keep a look out for these events and please participate to support the boosters.

On behalf of all of the Booster Board Members, *you are invited and encouraged to come to EVERY performance by the band and color guard.* *We sincerely hope that we will see you at shows, meet you at the truck after the marching competitions, and see you at events along the way.*

Please contact me if you have any questions, comments, or suggestions. I look forward to talking with you!

Sincerely,

Roxanne Koester

President, Oak Grove Band Boosters

[president@ogbb.org](mailto:president@ogbb.org)

Se habla Español    Chúng ta nói tiếng việt

## Section 1: Band Organization

### Marching Band

This first semester class is performance/competition oriented. The students start before the opening of school in August with an annual mandatory band camp and conclude their season in December. This band has earned an outstanding reputation, having received many prestigious invitations and awards over the years. They have consistently placed in the top ten marching bands of the Western States Marching Band Championships.

### Color Guard

This performing group features auxiliary unit members (flags, dancers, etc) who portray the music visually with equipment and dance movements. Their rehearsal schedule is similar to the Marching Band's schedule during the first semester. Color guard has second competitive season after marching season: Winter Guard. Oak Grove often hosts a Winter Guard show. Be sure to come see the performances!

**STUDENTS WHO PARTICIPATE IN THESE ACTIVITIES MUST MAKE A STRONG COMMITMENT TO THE PROGRAM. IN TURN, THEY WILL RECEIVE MANY BENEFITS IN THE AREAS OF SELF-ESTEEM, SENSE OF ACCOMPLISHMENT, AND TEAMWORK.**

### Concert Band

Wind Ensemble: This group is composed of the most advanced musicians, and parts are based on a select instrumentation. They perform advanced high school and college-level music at festivals and concerts. Many students in this ensemble will try out and be selected to perform in the District, All District, All County, and All State High School Honor Band, which perform each year.

Symphonic Band: This group includes students from all grade levels. It also performs concerts and attends area music festivals each year.

### Jazz Ensembles (A and B)

Jazz Ensemble A is selected by audition. Jazz B is open to all members with 17 to 20 students being selected for each group. Each group consists of saxophones, trombones, trumpets, and rhythm section of piano, bass guitar, and drums. Auditions are held at the beginning of school. They meet before or after school, or in the evenings. The students receive class credit (5 units each semester) for the 4 to 5 hours of weekly rehearsal time, plus performances. They play a wide variety of music, from traditional to contemporary, as well as the standard big band styles.

## Winter Guard

Winter Guard competitive season is from December through April. This unit is an extension of the Color Guard season. They are a performance-oriented group featuring dance, flag, and weapon manipulation. Winter guard has two evening rehearsals per week, as well as Saturdays. Winter Guard performs to various musical themes to create the program. This program requires additional parent contribution for costumes, transportation, etc. More information will be available from the Guard Director.

## Winter Percussion

A Winter Percussion program is also available from December through April. This program requires additional parent contribution for costumes, transportation, etc.. More information will be available from the Band Director.

## Pep Band

This small group of students' main purpose is to play for school functions—football games, rallies, etc. Members may vary or rotate, and there is not a rehearsal schedule. More information will be available from the Band Director.

## School Musicals

Each spring, students may audition for the pit orchestra for the annual musical produced by the OGHS Performing Arts Department. All rehearsals and performances are after school and on weekends. Musicians may vary, depending on instruments needed for the show.



## Section 2: Basic Class Requirements

The Music Department, school, and community are very proud of the excellent reputation of our performing ensembles. Continued success of the music program depends on the total effort, cooperation, and participation of each student, as well as the complete support of each parent/guardian.

Each ensemble member must meet these responsibilities and standards:

**Attendance** Students should maintain an excellent daily attendance record with a minimum of absences and tardies. Attendance is required at all performances on the activities calendar.

**Performance** Students will be tested on their parts periodically in small groups or individually. Sight-reading and musicianship may also be tested and be a part of a student's grade.

**Rehearsal/Performance, Attitude, and Behavior** Students must come prepared to work with instrument, music folder, and pencil every day. Students should always participate by giving their best effort and cooperation to the Director, Drum Major, Staff, Section Leaders, and Band Boosters. Students must follow the Director's instruction and accept responsibility for their own self-improvement. Students should help maintain a quiet, intense atmosphere for work.

**Grading Policy** Each student's grade consists of two parts: participation and performance.

1. Participation: Truancy from a class = -10 pts  
Attending rehearsal = + 5 pts

(Rehearsals are band camp, Tuesday and Thursday evenings, and Saturdays through marching season.)

Unexcused tardy to rehearsal = 3 pts out of 5

Excused tardy to rehearsal = 4 pts out of 5

Absence from rehearsal = 0 pts

***These points may be made up only if the student has an excused absence.***

Unexcused sectional absence = - 5 pts

Unexcused rally absence = - 20 pts

For an absence to be excused, students must complete an absence approval form at least two school days before the date of the absence. From this form, approval (Excused or Unexcused) for each absence will be determined by the Band Director. Absence from a rehearsal due to a student's work schedule will result in an unexcused absence.

2. Performance: On top of the participation points, if a student misses a required performance, his/her grade will drop one letter grade. This drop cannot be made up. These classes are performance classes. If a student misses a performance, it affects the entire unit. Each performer is of equal and extreme importance to the program and to each unit!

**Note: If a student misses the last run-through before a performance, they will NOT be allowed to participate in the scheduled performance.**

3. Final Grade: The final grade is determined using the following scale, which is based on each student's participation point totals:

90% - 100%	=	A
80% - 89%	=	B
70% - 79%	=	C
60% - 69%	=	D
0% - 59%	=	F

After determining each grade by this scale, the grade is lowered by one letter grade for each of the student's unexcused performance no-shows.

These behaviors will result in automatic failure:

- Intentionally damaging school property, instruments, uniforms, or other equipment
- Smoking, drinking, or using drugs while attending a band function or while in band uniform
- Stealing, fighting, or moral misconduct

## Public Performances

- Everyone must ride on their assigned bus. No one will be permitted to change from one bus to another. Please remember that safety is our number one priority. Students must be accounted for at all times and stay on their assigned bus.
- All band members must travel to and from all performances as part of the complete unit. This means that **everyone must ride the bus to and from each venue**. Exceptions can be made by the band director to permit a student to return from a performance with a parent, only under very special circumstances, and only if arrangements for uniform and equipment have been made well in advance.

- Band members will either be completely in uniform or completely out of uniform. **Wearing the uniform incorrectly is unacceptable, and wearing only part of the uniform will not be allowed**, unless instructed to do so by the Band Director. For example, the Director may request that the students wear the band pants on the bus, with the jackets being issued upon arrival.
- At football games and other events where the band is sitting together in uniform, **no band member will be allowed to leave that unit without the permission of the Band Director**. Again, all must be accounted for at all times, as the band may be called upon to perform at a moment's notice.
- **Non-band members will not be allowed in the band section**. If this were allowed, it would greatly detract from our uniform appearance and would create an intolerable distraction when the band is called upon to perform.
- **All chaperones are to be treated with respect, and their instructions are to be obeyed immediately**. If you disagree with any instruction or decision, do it anyway, and you can discuss it later with the Band Director. Open defiance and insolence is unacceptable and will **not** be tolerated. As a general rule, parents will not be chaperones on their student's bus.
- **All band members are responsible for making sure that ALL equipment is properly handled and not mistreated**. It is just as much the responsibility of the flutist to prevent abuse of the percussion equipment, as it is the percussionists.
- **All band members are expected to help load and unload the equipment *vehicles in addition to taking care of their own instruments***. Upon return to the band room, students are expected to help return all equipment to its proper storage place.



## Section 3: Uniforms & Use of School Instruments

### Uniforms

The band uniforms for the field season consist of a two-piece jumpsuit type uniform with black plumed hats. Uniforms are stored in the Uniform Room, adjacent to the band room. Each member is fitted at the beginning of the school year. Uniforms are issued from either the band room (school performances), or the band truck (field shows), and returned afterwards. All band uniforms are cleaned as needed and at the end of the marching season.

For field season, all band members must wear these items under their uniform:

- long-sleeved white T-shirt (no printing on front, back, or sleeves)
- black shorts or leggings (can be snug-fitting or a lightweight gym short)
- long black socks

### Musicians

- **Clean, black marching shoes: approximately \$25.00 a pair.**  
If a student owns a pair of black oxford, laced-up shoe, they may only use them with the approval of the Band Director. Note: Armor-All is a good cleaner.
- **Clean, white cotton gloves**
  - Gloves are not needed in the Percussion section.
  - Six pairs of gloves are provided -- one for each show.
  - Clarinet and Flute sections should cut the fingertips.

*Shoes and gloves are bulked ordered during Band Camp in August.*

- **Polo Shirts:** Are worn for all pep rallies and other occasions designated by the band director; **approximately \$25 a shirt.** A limited amount of extras are available for borrowing. If a student wants to borrow a polo, ask while being fitted for uniform during Band Camp in August.

### Color Guard

**To be announced, as requirements depend on the field guard show being performed.**

### Concert Attire

- Symphonic Band: **boys:** white shirt and tie (suit coat optional)  
black pants and black dress shoes  
**girls:** white blouse  
black mid-calf length skirt or black dress pants  
black hose and black shoes



## Section 4: What the Judges are Looking For

*If you are new to the world of marching bands, you may be wondering how the judges come to their conclusions in ranking and rating the bands. Perhaps this information will help you to understand the complex process of judging a band show.*

Generally, 10 judges evaluate the bands in these categories:

- Visual performance – individual
- Visual performance – ensemble
- Music performance – individual
- Music performance – ensemble
- Visual effectiveness
- Music effectiveness
- Percussion
- Auxiliary
- Timing
- Tabulation



**Visual Performance:** Judges watch the marching performance from the field level and give a score based on accuracy, how well the individuals in the group carry themselves, difficulty level, accessibility, and frequency of difficult moves. Other considerations under inspection include alignment, carriage, precision, and unit coordination.

**Music Performance:** Judges evaluate the technical accuracy of the performance on cassette tape. They consider how well the wind and percussion performers play together and the difficulty level of the music being performed. Cassette tapes are later given to the Band Directors after the performance for their information and are to improve the performance. In Music Performance, the variables of intonation, balance, precision, and dynamics of the music are all considered.

**Visual Effectiveness:** Judges positioned in or on the press box above the bleachers have the difficult task of determining how well the drill (marching/formation) program interprets the music, as well as the coordination of all the visual aspects of the show. The judges also score the group based on how they “sell” their show to the audience.

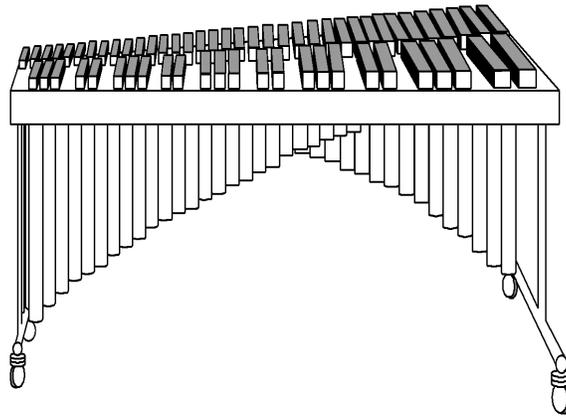
**Music Effectiveness:** Judges evaluate how effective their performance is relative to other bands, and how well the whole is “put together” or coordinated to present a unified production.

**Percussion:** Judges evaluate the interpretation, enhancement, variety, creativity, and demand of the repertoire. They judge precision, tuning, tempo, phrasing, expression, dynamics, ensemble blend/balance, and style in the performance. Showmanship, spirit/intensity, and staging are judged for effect.

**Auxiliary (Color Guard):** Judges evaluate originality, creativity, appeal, and coordination in design effectiveness. Body control and synchronization of movement are judged in technique. Judging for performers/artistry include phrasing, interpretation, expression/communication, and style.

**“General Effect”:** This broad term attempts to define the spirit of the performance and the interest and enthusiasm generated by a particular band’s show. Points are allowed for difficulty in selections, originality of the show, showmanship, continuity of show, and audience rapport.

*Judging standards are utilized by the Western Band Association (WBA), of which Oak Grove High School is a member.*



## Section 5: Band Boosters

### Purpose

The Oak Grove High School Band Boosters is an organization with two purposes:

1. Assist the Music Department of Oak Grove High School financially, by raising funds not provided by the East Side Union High School District.
2. Assist the Band Director, by providing parent volunteers for chaperones or other support during performances and school activities.

***Strong participation by the Band Boosters is critical for the success of the music program. You are invited to get involved whenever you can!***

To this end, Booster funds may be used to purchase additional equipment necessary to the OGHS Band and Color Guard to ensure involvement in the enrichment of competitions and festivals; repair and replacement of instruments and equipment; other miscellaneous expenditures and support as may be determined between the Band Boosters and the Band or Guard Director. The students would not receive the necessary exposure or range of education and musical experiences without this financial support!

The Band and Guard Directors require a staff of volunteers for a variety of support activities, such as moving equipment and instruments during field shows, chaperones for the buses, hospitality, equipment repair, sewing uniforms and flags, and helping to move equipment on and off the practice field during rehearsals. There is something for everyone, please come by and get involved! You may also contact your Class Representative or the OGBB Vice President, at [vicepresident@ogbb.org](mailto:vicepresident@ogbb.org).

## Membership

Every parent and adult family member of a student in the Oak Grove High School Band and Guard, as well as every alumnus, is considered a member of the Band Boosters. However, only parents or the legal guardians of current Band/Guard students may vote at general meetings.

***The time, talent, and energy of YOU, our Band Booster members, are our most valuable resources!***

## Organization Structure

- **Executive Board:** The Executive Board consists of the President, Vice President, Secretary, and the Treasurer.
- **Board:** The voting board consists of the Executive Board members, a Band Program representative, a Guard Program representative, one or two representatives from each class (Freshman, Sophomore, Junior, and Senior), the Bingo Manager, the Student Fund Treasurer, and four standing team chairpersons (Equipment & Props, Fundraising, Hospitality, Truck & Pit). Most of these people are elected from the booster membership each year, and some are appointed by the President. A representative of the Oak Grove Band and Color Guard Alumni organization, the OGHS Band Director and the OGHS Guard Director are non-voting members of the Board.

A complete description of the Booster organization can be found in the constitution (bylaws), which can be viewed online or you may request a copy from the Secretary. Our website is at <http://www.ogbb.org>.

## Meetings

- **Booster Board Meetings:** The OG Band Boosters Board meets on the second (2nd) Tuesday of every month in the Teachers' Lounge at the school beginning at 7:00 pm, or as soon as there is a quorum. All parents/Boosters are welcome to attend and provide input, although only Board Members may vote. Booster Board elections are held in June at the General Membership meeting, and the Freshman Class Representative is appointed the following September.
- **General Meetings:** General meetings are held quarterly, or as necessary to give information, answer questions, and receive input from concerned and interested members. ***Parents and legal Guardians are strongly encouraged to attend these meetings to stay informed about your student's band activities and to have the opportunity to participate in the decisions that involve the Boosters.***

## General Fund

The Boosters general fund is the pool of moneys that is generated from the various activities by the Booster Board, Band Director, approved fundraisers, and donations.

## What Can I Do To Help?

Parents/guardians have many opportunities to become involved with the band or guard program through the Boosters. If you have a little time or a lot of time, you can be involved with the Boosters. Training is provided!! The list below describes the various areas where you can help. Signups typically happen during the Welcome BBQ at the end of Band Camp, but you are welcome to join at any time during the year! For the contact person for each area, refer to the Roster of Boosters in Section 10 of this Handbook.

**Truck Operations** Set up, test, and maintain transportation equipment, and load/unload the equipment from the truck during field shows.

**Truck Team** Load/unload the trailer for shows and perform basic trailer operations at all shows.

- Prep the trailer for field season: fill water tanks and check operation of equipment.
- Set up the lights, run generators and extension cords, and ensure safe stowage of instruments.
- Truck chairperson reserves the truck and coordinates with the truck driver for pickup/return of truck.
- Oversee trailer maintenance and repair.

**Pit Operations (Crew)** Transport equipment on and off the field during competitions and rehearsals. Assist the truck team in maintenance of transportation equipment and loading/unloading equipment on the truck for field shows.

**Fundraising** Continually pursue fundraising ideas other than Bingo and puts these ideas into action with Board approval.

**Uniforms** Help fit and dress students for field show competitions, care for and maintain uniforms, assist with first aid, and meet other various student needs.

**Sewing/Flags** Work at home or at “work parties” on projects such as uniform repair, Guard flags, or other projects requested by the Band or Guard Director.

**Equipment/Props** The field show often requires props that fit the theme of the music being presented and this team makes them happen! They also are responsible for equipment that the boosters own such as trailers, generators, and storage facilities.

**Student Fund Treasurer** Maintain the financial records for the individual students’ accounts, and track fair-share contributions (payments) and fundraising profits.

**Hospitality** The Hospitality Committee provides meals/refreshments for the Band and Guard members, staff, and parents at band and guard functions throughout the year. The committee acquires the food, prepares it, serves it, and cleans up at these events. Each class is responsible for working with Hospitality to provide the meal for one show. Your Class Rep will send out information. At the field shows, the truck and pit crews often help, however all parents are welcome and encouraged to stop by the truck and help too.

During the field season, parents are asked to provide a dessert and two cases of water for a competition. All of the food for these shows is transported to the shows on the truck. So it is important to have all donated items at school by the time the band finishes its final run through on the day of the show. When donations from parents are needed, they will be notified well in advance of the event via email, a notice sent home with the students, and a notice on the booster website.

## Section 6: Fundraising Activities

**Why fundraise?** *The Oak Grove Band & Color Guard Program is supported almost solely by the Booster Organization. (ESUHSD provides little financial support.) The only way the Boosters are able to support both the Band & Color Guard Programs is by constant fundraising. Keep in mind that the operating expenses of the Band & Color Guard Program are approximately \$100,000 each year. Fundraisers are organized and managed by the Fundraising Committee. The Fundraising Committee consists of the Fundraising chairperson and parent volunteers. All parents/guardians are welcome to join.*

**Why is it necessary?** Fundraising is necessary so that the students and the boosters can offset the cost of transportation fees, hotel costs, trips like the 2014 London New Year's Parade, and so much more. Fundraising also is needed to pay for the boosters' operating expenses (like insurance and maintenance for our trailers and rental costs for the semi-truck to pull the big trailer) and to pay all staff besides the Band Director.

**What are fundraising activities?** A variety of possible fundraisers appear below. Check email, the band room, and website for information about fundraising activities. Participation is highly recommended, so please make sure your student watches for information. If you have any suggestions or would like to be a part of the fundraising committee, email [fundraisingchair@ogbb.org](mailto:fundraisingchair@ogbb.org).

- SAP Center and Shoreline Amphitheatre concession stand (requires Aramark trainings, dates TBA)
- Fairgrounds Bingo (every Tues & Thurs night)
- Benefit App / Escript – ongoing ([benefit-mobile.com](http://benefit-mobile.com))
- Percussion and Guard shows hosted at Oak Grove High School
- Swing & Sway Jazz Dance and Benefit
- The Ride4MouraMusic
- Christmas Tree & Wreath Sales
- Spaghetti Feed Dinner
- Catalog Holiday Sales
- Apples / Cookie Dough
- Coupon Books & Cards
- Restaurant Fundraisers

**What happens to the proceeds?** Proceeds for each fundraiser are divided according to a predetermined percentage approved by Fundraising Committee and the Booster Board.

Most fundraiser profits are divided between the individual students and the Boosters. After all expenses for the fundraiser are paid, the net profit is split between the Student and General Funds:

- Student Fund: Money that the students earn is deposited into the Student Fund and is tracked for each individual. Balances are maintained for each student.
- Booster General Fund: Money deposited into the Booster General Fund is used for purposes approved by the Booster Board.

Some fundraisers require the students to collect money. A student who has not turned in money after participating in a fundraiser will not be allowed to participate in new fundraisers until the debt is paid in full.

## **Section 8: Student Fund**

### **What is the Student Fund?**

The Student Fund is where all of the money that students raise via Booster-sponsored fundraisers is kept. Records are maintained for each student. This money is in the name of the Oak Grove Band Boosters and is not refundable. It is legally the property of the Boosters, although it is available for the individual use of the person that earns the money to make their program contributions. It is not transferable except to a sibling in a successive year or currently enrolled in the Band or Color Guard Program.

### **How can the student use his or her money in the Student Fund?**

Money in the Student Fund may be used only for required band or guard expenses or for special trips. Examples of appropriate usage are transportation fees, hotel costs, trip deposit, purchase of Band/Color Guard gloves, or shoes. Money in the Student Fund is used automatically to cover fair share donations for field season.

When Europe trips are planned, fundraised money held in the Student Activities Fund can be used to fund student trips and parent-chaperone trips. After the student's normal season program costs and Europe trip costs are fully funded, excess fundraised monies accredited to the student can be used to pay for a parent's trip. The parent must be confirmed as a chaperone and must have paid the deposit with their own funds.

### **How do I find out how much money is in the Student Fund for my student?**

A statement is generated for band students at least monthly during the school year, especially when fees are owed and when there is activity in the student's fund. Monthly statements are also generated for guard students all year. This statement shows all fees that the student owes, any payments applied, any fundraising activities that have added money to the Student Fund for your student, and your student's current balance. You have your choice of receiving your statement via email, U.S. postal service (mail), or your student may pick it up in the band room. If you want to receive the statement via email, you must provide your email address to the Student Fund treasurer. Your student does this during band camp. If you have a balance and the boosters send statements via U.S. mail, a fee of \$5 will be assessed to cover the cost of postage.

### **Who do I talk to if I have Student Fund questions?**

The Student Fund Treasurer, Amy Villa, has all of the information about the status of your student's Student Fund.

Amy Villa

[studentaccounts@ogbb.org](mailto:studentaccounts@ogbb.org)

## Section 9: Band and Guard Expenses

### Band Expenses

The *approximate* cost to participate in the field season marching band program for 2019-2020 is \$735, which includes:

- Transportation (via charter and school buses) to the five marching season competitions and other possible special trips
- Hotel stay for one night during championships
- Meals during field season and the Awards Banquet in May (approx 15 meals)
- Free use of uniform and six pairs of gloves

Additional items:

- Marching shoes and shoe bag \$ 29
- Polo shirt (add \$2 for 2XL – 3XL) \$ 25

Optional:

- Band Jacket \$ 55  
(Mandatory for Europe trip. Add \$10 for 2XL – 4XL.)
- Warm up jacket \$ 88
- Warm up pants \$ 50

Winter Percussion is an optional program that comes with additional fees. Watch for information in December.

### Guard Expenses

The *approximate* cost to participate in the field season guard program for 2019-2020 is \$935, which includes:

- Transportation (via charter and school buses) to the five marching season competitions and other possible special trips
- Hotel stay for one night during championships
- Meals during field season and the Awards Banquet in May (approx 15 meals)
- Costume, tights, and shoes
- Gloves

Additional items:

- Tights \$10
- Warm up jacket \$88
- Warm up pants \$50

Winter Guard is an optional program that comes with additional costs. Watch for information in December.

## Payment Methods

You have four ways to pay your band and guard expenses:

### Payment from Student Fund

The Student Fund contains funds that your student has earned through fundraising activities sponsored by OGBB. Many opportunities will be throughout the year to earn money for your Student Fund. See the Fundraising page for more information. Student Funds can be used only to pay Band or Guard costs and special trips. Payments from the Student Fund happen automatically whenever a payment is due.

### Check or Money Order

If your Student Fund balance does not cover your costs, you may pay by check or money order. For all payments, make your check or money order to **OGBB**. In all cases, *write your student's name on the memo line along with a brief notation of what the payment is for*. Put the check or money order into the Blue Box in the Band Director's office. (Note: Payments are applied to the oldest item owed first.) If your check is returned due to lack of funds, a fee of \$20 will be assessed.

### Cash Payments

If your Student Fund balance does not cover your costs, you may pay with cash. All cash payments must be counted and a receipt issued before being placed in the Blue Box in the Band Director's office. A receipt can be issued by the Band Director, Guard Director, Treasurer, and Student Fund Treasurer.

### Pay Pal (Credit Card)

If your Student Fund balance does not cover your costs, you may pay by credit card using PayPal. Click the online payment link on [www.ogbb.org](http://www.ogbb.org) and follow the instructions. Please note that additional bank fees are applied when you pay by PayPal.

**All marching season program costs must be paid by  
November 15, 2019.**

**(If you are unable to meet this date, please contact Mr. Moura directly.)**



## **Section 10: Roster of Band Boosters Board Members**

### **Oak Grove Marching Band and Color Guard**

Band Director: Chris Moura (banddirector@ogbb.org)

### **Oak Grove Band Boosters (OGBB) Executive Board**

President: Roxanne Koester (president@ogbb.org)

Vice President: Gretchen Himes (vicepresident@ogbb.org)

Treasurer: Angeline Fife (treasurer@ogbb.org)

Secretary: Kristi Frankina (secretary@ogbb.org)

### **Committee Chairs**

Fundraising: Open (fundraisingchair@ogbb.org)

Hospitality: Cheri & Charlie Clinkenbeard (hospitalitychair@ogbb.org)

Truck & Pit: Scott Nelson (truckopschair@ogbb.org)

Props: (propschair@ogbb.org)

Student Accounts: Amy Villa (studentaccounts@ogbb.org)

Uniforms: Kristine Bond (uniformschair@ogbb.org)

## Representatives

Senior Rep: Gretchen Himes (seniorrep1@ogbb.org)

Junior Rep: Estella Limas (juniorrep1@ogbb.org)

Sophomore Rep: Delmy Hanmore (sophomorerrep1@ogbb.org)

Freshman Rep: Gretchen Himes (freshmanrep1@ogbb.org)

Band Liaison: OPEN (bandprogramrep@ogbb.org)

Guard Liaison: OPEN (guardprogramrep@ogbb.org)

Alumni Rep: Sharane Wiitala (alumnirep@ogbb.org)

Volunteer Coordinator: OPEN (volunteerchair@ogbb.org)

Sharks Volunteer Coordinator: Kristen Burbridge (ogbbsharks@ogbb.org)

## Section 11: Receipt of Handbook

I acknowledge receipt of the Oak Grove Marching Band and Color Guard Handbook.

My child and I have read and understand the rules and grading policy as outlined in Section 2 (Basic Class Requirements) of the handbook.

My child and I understand the financial requirements of the Marching Band and Guard program as outlined in Section 6 (Fundraising), Section 8 (Student Fund), and Section 9 (Band & Student Expenses) of the handbook.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SIGN AND RETURN THIS FORM TO MR. MOURA BY  
SATURDAY, August 26, 2017.**

IF YOU HAVE ANY QUESTION OR COMMENTS, CONTACT MR. MOURA AT [mourac@esuhsd.org](mailto:mourac@esuhsd.org) or (408)347-6674.